

CYPRESS CREEK EMS

APPLICATION FOR EMPLOYMENT

Cypress Creek EMS is an equal opportunity employer and does not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization. If selected for employment, all information listed on the application and/or resume is subject to verification.

Certain positions may require any or all of the following as a part of the application and selection process: written examinations, practical examinations, panel interviews, physical agility evaluation when appropriate to the position. Following a conditional offer of employment, a physical exam and drug/alcohol test may be required.

APPLICATION INSTRUCTIONS

1. Fill in all information areas completely and accurately. Please do not leave any area blank. If the requested information does not apply to you, mark the blank 'N/A'. Incomplete applications will not be considered. Please leave all pages attached.
2. Attach photocopies of your TDH certification/license and other appropriate credentials.
3. Return your completed application to:

Human Resources
Cypress Creek EMS
7111 Five Forks
Houston, Texas 77379-4101
281-378-0800, ext. 833
jobs@ccems.com

4. Evaluation and interview dates will be announced in a separate communication.

Applicant name (last, first, middle): _____

Address/City/St/Zip: _____

Eve. Phone #: _____ Day Phone #: _____ SS #: _____

Position(s) applied for or type of work desired: _____

Type of employment desired: _____ full-time _____ part-time

Date you will be available to start work: _____

Are you at least 23 years of age? _____ Yes _____ No
 Are you able to meet the attendance requirements of a rotating shift? _____ Yes _____ No
 Do you have any objection to working overtime if necessary? _____ Yes _____ No
 Do you have a valid Drivers' License _____ Yes _____ No
 Can you submit proof of legal employment authorization and identity? _____ Yes _____ No
 Have you ever been convicted of a crime in an adult court? _____ Yes _____ No

If yes, please explain (a conviction will not automatically bar employment): _____

How were you referred to us? Conference. Which? _____ Person, Who? _____
 CCEMS Website Employment Ad, Where? _____ List Server, Which? _____
 Other, please describe: _____

Employment History

Please provide all employment information for your past four employers starting with the most recent.

Employer: _____ Position held: _____
 Address: _____ Telephone #: _____
 Immediate supervisor and title: _____
 Dates employed: from _____ to _____ Salary: _____
 Job summary: _____
 Reason for leaving: _____

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Other Skills and Qualifications

Summarize any job-related training, licenses, certificates, and/or other qualifications (include expiration dates):

Educational History

List school name and location, years completed, course of study, and any degrees earned:

High school: _____

College: _____

Technical Training: _____

Other: _____

References

List five people who know you well enough to provide current information about you.

Name: _____ Relationship: _____

Address: _____ City, State, Zip: _____

Years Known: _____ Day Phone: _____

Name: _____ Relationship: _____

Address: _____ City, State, Zip: _____

Years Known: _____ Day Phone: _____

Name: _____ Relationship: _____

Address: _____ City, State, Zip: _____

Years Known: _____ Day Phone: _____

Name: _____ Relationship: _____

Address: _____ City, State, Zip: _____

Years Known: _____ Day Phone: _____

Name: _____ Relationship: _____

Address: _____ City, State, Zip: _____

Years Known: _____ Day Phone: _____

DISCLOSURE OF CONDITIONS AND BACKGROUND RESEARCH RELEASE

Please read this section carefully. Your signature in the space below acknowledges your acceptance of the following conditions:

Consent To Conduct Background Investigation

As a condition of and in consideration for Cypress Creek EMS's consideration of this application, I give permission to Cypress Creek EMS to investigate my personal, criminal, and employment history. I understand that this background investigation will include, but not be limited to, verification of all information on this application, as well as interviews with references and past employers. I further give permission to Cypress Creek EMS to conduct this investigation and to discuss the results of this investigation in connection with my application for employment.

Consent To Contact Past Employers

I give permission to Cypress Creek EMS to contact all employers listed in this application (except those specifically excluded) for references. I further give permission to all current or previous employers and/or managers or supervisors to discuss my relevant personal and employment history with Cypress Creek EMS, consent to the release of such information orally or in writing, and hereby release them from all liability and agree not to sue them for defamation or other claims based upon any statements they make to any representative of Cypress Creek EMS. I further waive all rights I may have under state law to receive a copy of any written statement provided by any of my former employers to Cypress Creek EMS. I further agree to indemnify all past employers for any liability they may incur because of their reliance upon this release.

Consent To Contact Government Agencies

I give permission to any agent, attorney or representative of Cypress Creek EMS to receive a copy of any information obtained in the file of any federal, state or local court, governmental agency, law enforcement agency or investigator concerning or relating to me. I further consent to the release of such information and waive any right under state law concerning notification of the request for a release of such information. In the event a state law does not provide for prospective employers to have access to information, I hereby delegate Cypress Creek EMS as my agent for receipt of information. I understand that the scope of this investigation will be limited to criminal and/or civil records that relate to my honesty, integrity and/or abilities.

Cooperation with Investigation

I agree to fully cooperate in Cypress Creek EMS's background investigation, and to sign any waivers or releases that may be necessary to obtain access to relevant information. In the event that any former employer or federal, state or local governmental agency will not release reference information or criminal history information directly to the employer, I agree to personally request such information to the extent permitted by law.

Consent for Drug and Alcohol Testing

I understand that any offer of employment made to me by Cypress Creek EMS may be conditional upon my successful completion of testing for illegal drug and alcohol presence. I consent to providing an unadulterated sample of my test substance to the designated Cypress Creek EMS testing provider for the purpose of testing for the presence of illegal or unauthorized substances in my system. I consent to allowing the results of all testing and screening to be communicated to the hiring officials of Cypress Creek EMS and will become a part of my record. In consideration of Cypress Creek EMS' review of my application, I hereby release any individual, entity, and Cypress Creek EMS from all claims or liabilities that might arise from the drug test or the disclosure of its results.

Consent for Testing and Evaluation

I agree to fully cooperate in Cypress Creek EMS's candidate evaluation program. This may include knowledge testing, performance scenarios, interview panels, and physical agility evaluation. I understand that failure to participate in all required evaluations may eliminate me from employment consideration.

Falsification Statement

I understand that any falsification or willful omission of fact made in this application or in connection with any background investigation may be sufficient grounds for rejection of this application, or, if discovered after an offer of employment, for immediate dismissal.

Employment "At Will"

In consideration of my employment, I agree to conform to the rules and regulations of Cypress Creek EMS, and my employment and compensation is "at will" in that they can be terminated with or without cause, and with or without notice, at any time, at the option of either Cypress Creek EMS or myself, except as otherwise provided by law. I understand that no manager or representative of Cypress Creek EMS, other than the Executive Director of Cypress Creek EMS, has authority to enter into any agreement for employment for any specified period of time or to make any agreement or contract to the foregoing, and that any promises to the contrary will only be relied upon by me if they are in writing and signed by the Executive Director of Cypress Creek EMS.

I certify that all of the statements made by me on this application for employment are true, correct, and complete to the best of my knowledge. I understand that negative actions resulting from certain background information may entitle me a review of the data and a copy of the document, "A Summary of Your Rights Under the Fair Credit Reporting Act." I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time may result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

Applicant Signature: _____ Date: _____

Applicant Printed Name: _____