

REGULAR MEETING
Cypress Creek EMS Board of Directors

April 28, 2021

The Board of Directors of Cypress Creek EMS Emergency Medical Services (“CCEMS”) met in regular session, open to the public, on the 31st of March 2021, at the Charles Hooks Education Building Boardroom, located at 7111 Five Forks Road, Spring, Texas at 11:30 a.m. Roll was called of the duly constituted officers and members of the Board, to-wit:

Glen Henning (virtual)	Past President	Eric Seymour (virtual)
Enrique Lima	President	Dave Billings
Keith Barber	Treasurer	
David Patton	Secretary	Woody Mitchell (virtual)

Wren Nealy, Chief Executive Officer “CEO”
Dr. Levon Vartanian, Medical Director (absent)

All members of the Board were present either in person or by phone, thus establishing a quorum, pursuant to the 23rd Amended By-laws of the Service, dated 26 February 2020. Also present were: Rene Johnson, the Service’s Controller; Alison Sulentic (virtual) (“Attorney”) The Sulentic Law Firm, PLLC; George Vie, (virtual) the Service’s (“Attorney”) Feldman & Feldman; Miranda Sevcik, Media Masters; Barbara Lightsey, the Service’s Office Manager (Interim Secretary to the Board), Brian Gillman, Jim Van Hooser, Human Resource Manager, Zach Dunlap, CCEMS EMT-P and Tim Brown, Gallagher Representative

President Lima called the meeting to order at 11:33 a.m. in accordance with the By-laws and notice posted, and the following business of the Service was conducted.

Item 1 Approval of the March 9, 19, 26 special meetings and March 31 regular meeting minutes – no corrections were necessary.

A MOTION TO APPROVE THE MARCH MINUTES AS PRESENTED was made by Mr. Billings. Second by Secretary Patton. Discussion – motion passed unanimously.

Item 2 Brian Gillman and Zach Dunlap were introduced to discuss future business opportunities.

Item 3 Tim Brown, Gallagher Representative was introduced to discuss benefits plans and details of each employee benefit was reviewed and discussed.

A MOTION TO ADOPT BENEFITS PLANS FOR CIGNA DUAL CARE, AFLAC GROUP, AND PRINCIPAL AS PRESENTED was made by Secretary Patton. Second by President-elect Seymour. Discussion – motion passed unanimously.

Item 4 Controller Johnson presented the income statement and explained March expenses. Update on Weaver audit was discussed by Controller Johnson. See attached financial report. Motion by Mr. Billings to accept the financial report (attached) as presented. Second by Mr. Patton. Discussion – Motion Passed.

A MOTION TO APPROVE THE FINANCIAL REPORT AS PRESENTED AND ATTACHED was made by Mr. Billings. Second by Secretary Patton. Discussion – motion passed unanimously.

Item 5 CEO Nealy presented his report (attached)

A MOTION TO APPROVE THE CEO REPORT AS PRESENTED AND ATTACHED was made by Secretary Patton. Second by Mr. Billings. Discussion – motion passed unanimously.

Item 6 Committee Reports – Nothing to report

A MOTION TO APPROVE TO ENTER INTO EXECUTIVE SESSION was made by President-elect Seymour. Second by Mr. Billings. – motion passed unanimously at 12:59 p.m.

Item 7 Returned to Open Session at 2:23 p.m.

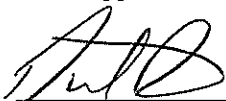
A MOTION TO ACCEPT RESOLUTION AS DISCUSSED TO CONTINUE PROSPECTIVE BUSINESS OPPORTUNITIES was made by President-elect Seymour. Second by Secretary Patton. Discussion – Motion Passed.

A MOTION TO AUTHORIZE LEGAL COUNCIL TO CONINUTE IN GOOD FAITH TO COMPLY WITH THE PKF AUDIT REQUIREMENTS was made by Secretary Patton. Second by President-elect Seymour. Discussion – Motion Passed.

Item 8 Adjournment

NOTING THERE WAS NO OTHER BUSINESS TO COME BEFORE THE BOARD, motion to adjourn at 2:26 p.m., duly seconded carried in unanimity.

9/25/2021
Date Approved



David Patton
Secretary to the Board