

**Agenda
Regular Meeting
16 December 2020**

To: THE BOARD OF DIRECTORS OF CYPRESS CREEK EMERGENCY MEDICAL SERVICES AND ALL OTHER INTERESTED PARTIES:

A regular meeting of the Board of Directors of Cypress Creek Emergency Medical Services, open to the public, will be held on Wednesday, 16 December, 2020 at 5:30 p.m. in the Charles R. Hooks Education Facility Boardroom, located at 7111 Five Forks Road, Spring, Texas, for the following purposes. Consider And act upon:

1. Approval of minutes from Regular Meeting November 18, 2020: Secretary Patton
2. Financial Report: Monthly report; Accounts, Investments, Payroll, Third party billing (Koronis); Collection agency revenues, banking matters, Variance Report, Financial Oversight, including recommendations and actions: Controller Johnson
3. Chief Executive Officer's Report: Monthly activities, Personnel, Service Programs, Equipment, Fleet, ESD #11 board reports and activities, new facilities, website, Educational Academy, Axon report, Fellowship program, recommendations and actions: CEO Nealy
4. Committee Reports and recommended actions
5. Old Business:
 - Alison Sulentic – The Sulentic Law Firm, PLLC
 - Review of 2021 Budget
6. New Business:
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7. Such other business as may appropriately come before the Board
8. Executive Session: Discussion of corporate matters, as may be necessary
9. Adjournment «

REGULAR MEETING
Cypress Creek EMS Board of Directors

December 16, 2020

The Board of Directors of Cypress Creek EMS Emergency Medical Services (“CCEMS”) met in regular session, open to the public, on the 16th of December 2020, at the Charles Hooks Education Building Boardroom, located at 7111 Five Forks Road, Spring, Texas at 5:30 p.m. Roll was called of the duly constituted officers and members of the Board, to-wit:

Glen Henning	President	Eric Seymour (absent)
Enrique Lima	President-elect	Dave Billings
Keith Barber	Treasurer	Linda Mercier
David Patton	Secretary	Woody Mitchell (absent)

Wren Nealy, Chief Executive Officer “CEO”
Dr. Levon Vartanian, Medical Director (absent)

All members of the Board were present except Directors Seymour and Mitchell, either in person or by phone, thus establishing a quorum, pursuant to the 23rd Amended By-laws of the Service, dated 26 February 2020. Also present were Rene Johnson, the Service’s Contoller; Alison Sulentic (“Attorney”) The Sulentic Law Firm, PLLC; George Vie, the Service’s (“Attorney”) Feldman & Feldman; Andy Drumheller, the Service’s (“Attorney”) DHM Law Firm; Miranda Sevcik, Media Masters; Dana Garcia, the Services Community Relations Coordinator; Barbara Lightsey, the Service’s Office Manager (Interim Secretary to the Board).

President Henning called the meeting to order at 5:41 p.m. in accordance with the By-laws and notice posted, and the following business of the Service was conducted.

Item 1 President Henning asked for the approval of the minutes from the November 18, 2020 meeting be deferred at this time.

Item 2 Contoller Johnson reported that the financials would not be presented due to time taken for producing a budget analysis. Further discussion on financials will be held in Executive Session. The report approval was deferred until next month.

Item 3 The CEO was then recognized for his report, attached hereto as a part hereof.

A MOTION TO APPROVE THE CEO’S REPORT AS PRESENTED was made by Director Billings and Seconded by Secretary Patton. Following discussion, the Motion was approved unanimously.

Item 4 Committee Reports were moved to Executive Session at the request of President Henning

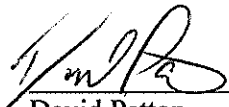
The President stated that there were matters relating to Contracts, Personnel and pending or perceived Litigation to discuss in Executive Session. The Board entered Executive Session at 6:17 p.m. and asked Miranda Sevcik, and Controller Johnson to attend the session.

The Board returned to Open Session at 9:40 p.m.

A MOTION TO ACCEPT AND ADOPT A BOARD RESOLUTION concerning the Gallagher 401k plan proposal as presented, was made by President Henning and Seconded by President-Elect Lima. Following discussion, the Motion was approved unanimously.

NOTING THERE WAS NO OTHER BUSINESS TO COME BEFORE THE BOARD, motion to adjourn at 9:43 p.m., duly seconded carried in unanimity.

1/27/2021
Date Approved



David Patton
Secretary to the Board