

REGULAR MEETING
Cypress Creek EMS Board of Directors

May 27, 2020

The Board of Directors of Cypress Creek Emergency Medical Services ("CCEMS") met in regular session, open to the public, on the 27th of May 2020, at the Charles Hooks Education Building, located at 7111 Five Forks Road, Spring, Texas at 6:30 p.m. Due to the national recommendations to socially distance and stay at home when possible during the coronavirus-19 pandemic, Directors were able to participate in the meeting either in person or via 'GoToMeeting' call from home. The roll was called of the duly constituted officers and members of the Board, noting whether they attended in person (p) or virtually (v), to-wit:

Glen Henning (p)	President
Ruben Gonzales (p)	President-elect
Keith Barber (v)	Treasurer
David Patton (v)	Secretary
Jim Cravens (v)	Dave Billings (p)
Eric Seymour (p)	Linda Mercier (p)
Enrique Lima (p)	Woody Mitchell (v)

Wren Nealy, Chief Operating Officer ("COO") (p)
 Levon Vartanian, M.D., Medical Director (p)
 Norm Uhl, Public Information Officer ("PIO") (p)

All members of the Board were present, either in person or by phone, thus establishing a quorum, pursuant to the 23rd Amended By-laws of the Service, dated 26 February 2020. Also present were Andrew McKinney (p), the Service's Counsel; Rene' Johnson (p), the Service's Controller; Jim Van Hooser (p) Human Resources Director; Wayne Dolcefino and photographer (p); and Sherry Allard (v), Secretary to the Board.

Mr. Dolcefino was informed that filming the meeting is not allowed, and he exited, returning without his photographer. The President, after welcoming those present, opened the meeting.

Due to typographical errors and other corrections required, the President asked the Board to defer approval of minutes from the April Board meeting which upon motion made by Director Seymour and seconded by Director Mercier, passed.

The President asked Mr. Johnson to present the Controller's report for April 2020, a copy of which, mailed beforehand to Directors, is attached as a part of these minutes. **Upon motion duly made by Director Billings and seconded by Director Lima, the Controller's report was approved.**

The Executive Director/CEO's report, such report having been mailed to Directors prior to the meeting and considered a part of these minutes, was next considered.. Statistics and other information were part of **Mr. Nealy's report, which, upon motion made by Director Seymour and seconded by Director Mercier, was unanimously approved.**

The President then stated that other business, including potential or perceived litigation, contract matters, and personnel matters, would be discussed in Executive Session, entered at 7:10 p.m. In Executive Session, Fellow Dr. Ealy was introduced to the Board as one of the Fellows in the Military Fellowship program, serving as Assistant Medical Director to Dr. Vartanian. The Board was informed that she will continue at CCEMS for another month, possibly longer, in light of the pandemic. Following Ms. Ealy’s introduction, she exited, but Mr. Van Hooser and Controller Johnson were asked to stay in Executive Session. Virtual attendees hung up from the Open Session of the meeting and dialed back in using the virtual password to attend the closed session. The Session ended at 8:15 p.m.

There were neither motions nor actions attributable to discussion in Executive Session.

AFTER DISCUSSION, UPON MOTION DULY MADE AND SECONDED, by Dirs. Patton and Henning, respectively, the question being put to the Board, the Board voted in accord to adjourn at 8:16 p.m.

Date approved

David Patton
Secretary of the Board