

AGENDA
REGULAR MEETING
18 November 2020

**To: THE BOARD OF DIRECTORS OF CYPRESS CREEK EMERGENCY
MEDICAL SERVICES AND ALL OTHER INTERESTED PERSONS:**

A regular meeting of the Board of Directors of Cypress Creek Emergency Medical Services, open to the public, will be held on **Wednesday, 18 November, 2020, at 5:30 p.m.** in the Charles Hooks Education Facility Boardroom, located at 7111 Five Forks Road, Spring, Texas, for the following purposes. Consider and act upon:

1. Approval of minutes from Regular Meeting September 2, September 30 and October 28, 2020 and Special Meeting September 22, 2020 minutes: Secretary Patton
2. Financial Report: Monthly report; Accounts, Investments, Payroll, Third party billing (Koronis), Collection agency revenues, banking matters, Variance Report, Financial Oversight, including recommendations and actions: Controller Johnson
3. Chief Executive Officer's Report: Monthly activities, Personnel, Service Programs, Equipment, Fleet, ESD #11 board reports and activities, new facilities, website, Educational Academy, Axon report, Fellowship program, recommendations and actions: CEO Nealy
4. Committee Reports and recommended actions
5. Old Business:
6. New Business:
Review 2021 Budget
7. Such other business as may appropriately come before the Board
8. Executive Session: Discussion of corporate matters, as may be necessary
9. Adjournment

REGULAR MEETING
Cypress Creek EMS Board of Directors

November 18, 2020

The Board of Directors of Cypress Creek EMS Emergency Medical Services (“CEMS”) met in regular session, open to the public, on the 18th of November 2020, at the Charles Hooks Education Building Boardroom, located at 7111 Five Forks Road, Spring, Texas at 5:30 p.m. Roll was called of the duly constituted officers and members of the Board, to-wit:

Glen Henning	President	Eric Seymour (absent)
Enrique Lima	President-elect	Dave Billings
Keith Barber	Treasurer	Linda Mercier
David Patton	Secretary	Woody Mitchell (absent)

Wren Nealy, Chief Executive Officer “CEO”
Dr. Levon Vartanian, Medical Director (absent)

All members of the Board were present except Directors Seymour and Mitchell, either in person or by phone, thus establishing a quorum, pursuant to the 23rd Amended By-laws of the Service, dated 26 February 2020. Also present were: Rene Johnson, the Service’s Controller; Alison Sulentic (“Attorney”) The Sulentic Law Firm, PLLC; George Vie, the Service’s (“Attorney”) Feldman & Feldman; Andy Drumheller, the Service’s (“Attorney”) DHM Law Firm; Miranda Sevcik, Media Masters; Dana Garcia, the Services Community Relations Coordinator; Barbara Lightsey, the Service’s Office Manager (Interim Secretary to the Board).

President Henning called the meeting to order at 5:41 p.m. in accordance with the By-laws and notice posted, and the following business of the Service was conducted.

Item 1 President Henning tabled the approval of the minutes from the November 18, 2020 meeting.

President Henning asked that Item 3 on the agenda CEO Nealy’s report be given next to await the arrival of Treasurer Barber who was delayed in arriving to the meeting.

Item 3 The CEO was then recognized for his report, attached hereto as a part hereof.

A MOTION TO APPROVE THE CEO’S REPORT AS PRESENTED was made by Secretary Patton and Seconded by Director Mitchell. Following discussion, the Motion was approved unanimously.

Treasurer Barber entered the meeting at 5:55 p.m.

Item 2 Controller Johnson provided the YTD expenses for \$668,000 to the negative due to the current situation. Changes in net assets were discussed. A copy of the Controller's report is attached. After Controller Johnson finished his report

A MOTION TO APPROVE THE CONTROLLER'S REPORT AS PRESENTED was made by Treasurer Barber and Seconded by President-elect Lima. Following discussion, the Motion was approved unanimously.

Item 4 Miranda Sevcik will present a report in Executive Session.

Item 5 Old Business will be discussed in Executive Session.

Item 6 CEO Nealy was not able to create a new budget due to the current funding situation. President Henning questioned at what point will CCEMS have a budget prepared for ESD 11. CEO Nealy reported he was supposed to work with Commissioners Brost and Pinard on the budget, but they were not interested in meeting.

The President stated that there were matters relating to Contracts, Personnel and pending or perceived Litigation to discuss in Executive Session. The Board entered Executive Session at 6:17 p.m. and asked Miranda Sevcik, Jim Van Hooser and Controller Johnson to attend the session. Jim Van Hooser and Controller Johnson exited Executive Session at 7:34 p.m. and Treasurer Barber exited at 8:17.

The Board returned to Open Session at 8:55 p.m.

Miranda Sevcik presented a Facebook presentation following her report.

NOTING THERE WAS NO OTHER BUSINESS TO COME BEFORE THE BOARD, motion to adjourn at 9:27 p.m., duly seconded carried in unanimity.

1/27/2021

Date Approved



David Patton
Secretary to the Board